

Property Meeting Minutes - Gathering space – 4/11/2023 – 6:30

Present were: Gary Toboyek, Dick Kohl, Bill Albers, Paul Hundt, Vicki Holten, Ken Brost, Doug Buechel & Scott Potts

Welcome by Gary Toboyek

- 1) Discussion of the Budget Spread Sheet – April 1st a prelim budget was forwarded to Finance with the committee to then review for final recommendation. The committee looked at the spread sheet. Though, numbers within the budget were moved around. The overall budget number remained the same from the previous year. The committee then agreed on the overall budget. Gary was then going to submit to finance as a final draft.
- 2) HVAC service agreement – In the past Waldinger has been the HVAC contractor performing the service on our HVAC equipment. They have been the least expensive as well. But due some lapses in the quality of their work, the committee discussed and decided to spend a little more money, and they approved going with 1901Inc as our new HVAC service contractor.
- 3) Next there were some smaller projects that Gary is looking into.
 - a. Update a handful of outdoor lights (signs) need to be upgraded to LED.
 - b. Update one lighting timer that needs to be replaced.
 - c. Cut in door registers in FLC storage doors – mold and odor issues due to lack of ventilation in the storage closets.
 - d. Perform some maintenance over the CLM roof – pointed out during inspections that we could perform.
 - e. Check out water softeners – CLM has some liming issues with the faucets in CLM and Rainbow South. We talked about water softeners. They have been used sparingly in the past. We are going to look into possible filters at different sinks.
- 4) Kens Report
 - a. Cut down all three trees out front (3) and get the stumps ground down.

Gary believes that there is some memorial money that could be put toward planting a new larger tree out front. Gary would finance any difference of the needed cost.
 - b. Next there was discussion about the heaved sidewalk that leads up to Rainbow South. We discussed possibilities. There is no doubt that the best option is to break up the existing sidewalk and get that tree root out, then pour a new section of walk. Scott said that there was a CLM teacher's husband that does concrete work. Scott was going to make contact with Sara and see if this can be investigated.
 - c. The storage doors that are underneath the stage in FLC are failing. Gary is going to look into what it might take to repair these.
 - d. There was discussion about getting some new 5 foot round tables. Paul was going to look into this.
- 5) Door Access Security – there has been a little past conversation about securing doors around MLC. The fact that there are over 140 keys floating around McFarland and a recent incident has caused us to take a closer look at this. Gary is meeting with some companies that work in secure building access in the next couple of weeks.

- 6) Care of Creation - To go along with the cutting down of trees, the committee had talked about looking at our facility and begin looking at a campus plan for cutting and planting of trees and shrubbery.

Dawn Bolstad had approached Gary on behalf of the Care of Creation group. They are interested in assisting us with promoting this idea. I did not take any funds out of their budget for that reason.

- 7) There was last time about discussion about keeping our AED up to date with maintenance and batteries. Gary is going to contact Carrie about looking into.

Quick notes:

Note from last meeting: I had forwarded our thoughts from the last meeting about our deferred maintenance list to the finance committee. From what I was told, the finance committee is toying with the idea of a capital fund drive. All of the items that are on this list have been currently put on hold.

CLM – Sara continues to apply and receive additional grant monies She has approached me about where to apply some of those funds. When she finds out how much she is receiving, she is going to find out where what kind of projects that she can use them on.

Try and schedule a day or two in the upcoming months for clean-up days around the facilities.

Adjourn with the Lord's at around 8:10 PM

Thank you

Gary Toboyek

Property Committee Chair

Next meeting June 13th, 2023