

Properties Committee Meeting Minutes

The properties committee met on August 15th. Members present were Scott Potts, Dick Kohl, Bill Albers, Paul Hundt, Gary Toboyek and Ken Brost (Head Custodian). Absent was Vicki Holten.

- 1) Ron Vandeberg from STF was here to present information gathered for roofing bids. STF had 5 bids from 4 different contractors. STF was recommending Heins Contracting based on price and material provided. Gary was going to look into Heins since they were a little unknown to the group. Also, the question needs to be answered as to how they are going to protect the existing roofs as they work on the others. The groups will re-visit and make a decision when the time is right.
- 2) HVAC Rooftop replacement update – Gary has been keeping in touch with the local Trane office to stay on top of shipping dates. They are still supposed to ship in mid-November and early December. With communication with 1901 mechanical, the hope is still install in December.
- 3) Rear Parking lot lights – MLC will be buying the poles and lights in the parking lot from Alliant, and Hill Electric is working on the power end of it.
- 4) The big steel cross is going to be picked up by a salvage yard. The steel is not worth much. So they are not going to charge us to take it away.
- 5) We are going to set up some a cleaning day on the MLC sign on Brodhead St.
- 6) Committee duties and responsibilities – As we work on a new constitution, we will review our committee responsibilities. This will get reviewed with John and entered in the new constitution.
- 7) Janitorial service – There appears to be some gaps in what is being cleaned and what needs to be cleaned in the CLM area. Sara, Gary, Ken, and Pastor Naomi are going to schedule a meeting with the service to discuss.
- 8) It was noted that Ken was notified of new natural gas and electric rates that will be going into effect.
- 9) There are some trees that are dying. Dick and Ken will work on taking care of these as needed.
- 10) Ken's report – he had commented about a concrete section for the sidewalk at the rainbow center. There are tree roots that heaved this section up. The other item is that the gutters and the rainbow center need to be cleaned.
- 11) Open discussion – Other LED lights in the building are getting changed out. The high lights in the family life center, gathering space, and the office hallway lights have been changed. Gary will continue changing other LED bulbs throughout the rest of the year. Another item is that the storage rooms off of the family life center need ventilation. Maybe need to cut some vents into the doors.
- 12) New Chairperson - Lastly, Scott Potts has been chairing this committee and has done a fine job. Cudos to him for having the calling to serve the council as President for the next year. Over this next year, I have been accepted by the committee to become the new chair for the next year. Many of you know that I am an electrician by trade, with

construction and a maintenance back round. Due to a scheduling issue from Gary, the committee is going to move the meetings from the 2nd Monday to the 2nd Tuesday of each month. **The next meeting would be November 8th.**

We ended with the Lord's Prayer.

Thank you

Gary Toboyek
Property Chair