



**PUERTO RICO MISSION TRIP: March 30 - April 6, 2020**

**Trip Registration Form and Risk Acknowledgement & Release Form**

Please complete & return the following to the church office or Chris Landerud:

- 1) **Trip Registration Form and Risk Acknowledgment & Release Form (front & back)**
- 2) **Volunteer Skills Assessment Form**
- 3) **\$300 payable to MLC** *Registration deadline is October 1, 2019 OR when 24 spots are filled.*

<b>Trip Information</b>	
Sponsoring Organization	<b>McFarland Lutheran Church</b>
Location of Mission Trip	<b>Puerto Rico – San Juan, Dorado, &amp; surrounding areas</b>
Dates of Mission Trip	<b>March 30 – April 6, 2020 (Monday – Monday)</b>
Nature of Mission Trip	<b>Light Construction, painting, maintenance, cleaning, travel, sightseeing, worshiping, praying, singing, etc.</b>
Trip Sponsor's Coordinators	<b>Chris Landerud                      Mike Catterall</b>
<b>Team Member Information</b>	
Name of Participant <small>(as it appears on your driver's license or ID)</small>	
Male/Female:	Birthdate: <small>(must be 14+ by March 30, 2020)</small>
Street, City, State	
Phone & Email	(    )                      -
<b>Health Info</b> List or attach dietary needs, allergies, physical conditions, and/or medications:	
Is sponsor authorized to approve medical treatment? <b>Yes</b> or <b>No</b> (circle one)	
Is participant covered by personal/family medical insurance? <b>Yes</b> or <b>No</b> (circle one)	
Name of Insurer	
Policy or Group Number	
<b>Emergency Contact</b>	
Name, Relationship	
Phone & Email	(    )                      -
<b>Registration Deposit &amp; Trip Cost</b>	
Total Trip Cost is: \$900 per Adult and \$650 per Student Full registration fee can be paid upon registration or in 3 payments Checks payable to "McFarland Lutheran Church" & return to Chris Landerud	
<i>(Continued on back page for agreements &amp; signature(s))</i>	



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### Mission Agreement

I would like to be considered for participation in the 2020 Puerto Rico Mission Team. I understand that my responsibilities as a team member will include: attending pre- and post-trip team meetings, fund-raising and other pre-trip activities, cooperation with and support for team members, compliance with team and camp rules, timely payments, and maintaining a positive, compassionate, and helpful attitude!

### Participant Liability Agreement

I acknowledge that participation in the above trip involves risk to the Participant (and to Participant’s parents or guardians, if Participant is a minor), and may result in various types of injury including, but not limited to the following: sickness, bodily injury, death, emotional injury, personal injury, property damage and financial damage. In consideration for the opportunity to participate in the above trip, the Participant (or parent/guardian if Participant is a minor) acknowledges and accepts the risks of injury associated with participation in the trip. The Participant (or parent/guardian) accepts personal financial responsibility for any injury sustained during the trip. Further, the Participant (or parent/guardian) promises to indemnify, defend, and hold harmless the Trip Sponsor and its agents, employees, volunteers, or any other representatives (collectively included hereinafter in the term “Trip Sponsor”) for any injury related directly or indirectly out of the above trip, whether such injury arises out of the negligence of the Trip Sponsor or otherwise. If a dispute over this agreement or any claim for damages arises, the Participant (or parent/guardian) agrees to resolve the matter through a mutually acceptable alternative dispute resolution process. If the Participant (or parent/guardian) and the Trip Sponsor cannot agree upon such a process, the dispute will be submitted to a three-member arbitration panel of the American Arbitration Association for final resolution.

Team Member Signature:

Date:

Parent Signature:  
(if participant is under 18)

Date:



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Volunteer Skills Assessment Form

Please check leadership roles, skills, and interests in which you would be willing to share as a team member. We will not know our specific mission projects until we assess our team's skill set and the top priorities at the time of our trip.

Listed below are both skills for volunteer mission work and specific roles needed for our mission team. This is a tool to evaluate our collective skills and interests. Checking a box does not guarantee that particular task or role. Based on our team, requirements, and interests, we will assign these roles in the weeks ahead.

Please check all that apply:

Construction & Work Skills

- Grid of checkboxes for skills: Clean-Up Work, Debris Removal, Demo Work, Landscaping, Carpentry, Drywall, Painting, Roofing, Flooring, Concrete, Plumbing, Electrical, Cook, First Aid/CPR, and two blank lines.

Transportation & Camp Leaders

- Checkboxes for: Drivers (4+), Co-Pilot/Navigators (4+), Kitchen/Meal Leaders (2+), Dorm Leaders (2+)

Service Project Leaders

- Checkboxes for: Project/Crew Leaders (3+), First Aid Leaders (3+), Interpreters (I know some Spanish) (3+)

Camp Evening Activities Leaders

- Checkboxes for: Daily Devotion & Prayer Leaders (2+), Music Leaders (2+), Game & Activities Coordinators (2+)

Trip Photographers, Journalists, etc.

- Checkboxes for: Photo Journalists (2+), Social Media Communicators (2+), Letter or 'Thank You Note' Writers (2+)

Pre-Trip Event Leaders

- Checkboxes for: Shared Table Coordinators (2+), Breakfast Fundraiser Coordinators (2+), Thrivent Financial Fund Raising Application (2+)

Post-Trip Leaders

- Checkboxes for: Speakers at PR Mission Worship (2+), Bulletin Board Creators (2+), News Letter Article/Testimonies (2+)





PUERTO RICO MISSION TRIP: March 30 - April 6, 2020

## General Mission Trip Information & FAQ

What:	<b>Puerto Rico Mission Trip: Working &amp; Serving Together, Building Community with our PR Brothers &amp; Sisters, Exploring the Island</b>
When:	<b>March 30 - April 6, 2020 (Tuesday – Tuesday)</b>
Who:	<b>24± MLC Members (must be 14+ years of age)</b>
Where:	<b>Fly from: Chicago to San Juan</b> <b>Stay at: Lutheran Camp Eduardo Roig – Dorado, PR</b> <b>Reconciliation Lutheran Church – Levittown, PR</b>
How:	<ul style="list-style-type: none"> <li>- Total Cost: \$900 per adult, \$650 per student</li> <li>- Complete: Registration Form and Risk Acknowledgment &amp; Release Form, Volunteer Skills Assessment Form, &amp; \$300 – Deadline is Oct. 1<sup>st</sup> or when we reach 24 people.</li> <li>- Bring your gifts, skills, &amp; energy to the Mission Trip Team</li> <li>- Participate in all pre &amp; post trip meetings &amp; events (see attached)</li> <li>- Enjoy a life changing week with your brothers &amp; sisters in Christ!</li> </ul>

Frequently Asked Questions – page 1 of 2

### **What are the dates for the 2020 Puerto Rico Mission Trip? March 30 - April 6, 2019**

McFarland's Spring Break is March 28 – April 5. McFarland students will miss one day of classes on Monday, April 6. (The reason for the Monday to Monday travel schedule is cost of airfare. Other options doubled airfare costs.)

### **What is the purpose of the Puerto Rico Mission Trip?**

Our team will be devoted to serve our brothers and sisters in Puerto Rico. Through Lutheran Disaster Response, we will be assisting with the ongoing hurricane recovery efforts. We will be forming new and old relationships. We will be sharing worship and fellowship with members of Iglesia Evangelica Luterana Reconciliacion - our Lutheran congregational partner in San Juan. In addition to service work, we will have sightseeing and recreational opportunities.

### **Why have we chosen to go to Puerto Rico?**

The Caribbean Synod is the partner of the ELCA South-Central Synod of WI. Our relationship involves mutual support, service, and prayer. This will be the 8<sup>th</sup> PR Mission Trip by MLC. 113 MLC members have previously participated.

### **Who can be a team member on this trip?**

You must a MLC member and at least 14 years of age at the time of the trip. Our team will represent a cross-section of youth and adults, men and women. Non-members will be considered, if there is room on our team.

### **How many people are going on the trip?**

The maximum number of team members is currently 24. (Availability is limited.) *We might consider adding additional team members IF: we have enough experienced leaders and drivers, there is capacity at camp, and we can get reasonable airfare.*



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## General Mission Trip Information & FAQ

Frequently Asked Questions – page 2 of 2

### What is the cost per person?

\$900 for adults, \$650\* for high school students - includes air fare (Chicago - San Juan), camp fees, camp food, van rental fees, and a mission T-shirt. Each person will need spending cash (\$100±) for sightseeing, food, etc.

*1 personal item & 1 carryon item are included. A checked bag is \$30 each way.*

### When are payments due?

Registration Payment	\$300	October, 1 2019
Second Payment	\$300	December 1, 2019
Final Payment	\$300 adults/\$50 students	February 1, 2020

- \$300 is due with your completed registration form. (\$100 is nonrefundable)
- Full registration fee can be paid upon registration or in 3 payments
- Checks payable to "McFarland Lutheran Church" & return to Chris Landerud
- \* All students receive \$250 of youth scholarship funds to reduce their total trip cost to \$650; additional funds are available to youth if needed. Please see Chris Landerud for more information.

### What if I have to cancel my participation?

If you have to cancel your participation prior to December 15<sup>th</sup>, all deposits will be refunded except the \$100 nonrefundable portion of the initial deposit. After December 15<sup>th</sup> when the airline flights and housing reservations are confirmed, cancellations will result in forfeiture of all deposits received.

### Do I have to have any special skills to participate?

No. Everyone has special skills and a variety of opportunities are available before, during, and after the trip for all team members to participate and contribute. Complete the "Volunteer Skills Assessment Form" and return with your registration.

### Where will we stay?

Campamento Luterano Eduardo Roig located 30 minutes west of San Juan. The camp has dorm-style sleeping arrangements with bunk beds and shared bathrooms. There is also a communal space used for eating and gathering.

### What kind of transportation will we use in Puerto Rico?

Rental minivans with assigned drivers from our team.

### Do I need a U.S. Passport?

No. Puerto Rico is a Commonwealth of the U.S. Everyone will need a Wisconsin driver's license, an ID card, or student ID for travel.

### Is emergency medical care available on the trip if I need it?

Yes, there is a hospital in Dorado Puerto Rico, which is about 10-15 minutes from Camp. Everyone should bring medical insurance cards and current medications.

### Who can I contact if I have additional mission trip questions or concerns?

Chris Landerud (444-3604), Mike Catterall (445-9315), Ron Vandenberg (886-3196)



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PUERTO RICO MISSION TRIP: March 30 - April 6, 2020

Calendar of Events

Updated: August 11, 2019

August 11, 2019 (Sunday)
9:15AM in LL Room 113

Mission Trip Informational Meeting

September 8, 2019 (Sunday)
11:15AM in LL Youth Room

Mission Trip Informational Meeting

October 1, 2019 (Tuesday)

Registration & \$300 Payment Due

October 27, 2019 (Sunday)
9:00-9:50AM in LL Youth Room

Kick-Off Team Meeting
Preparation Overview & Expectations
Trip Overview & Mission Theme

December 1, 2019 (Sunday)

Second Payment: \$300

December 15, 2019 (Sunday)

Lock In Airfare (numbers, names, & payment)

January 5, 2020 (Sunday)
11:15AM in LL Youth Room

January Team Meeting:
Trip Details & Upcoming Events

February 1, 2019 (Sunday)

Final Payment: \$300 Adults/\$50 Students

January or February 2020 TBD

Shared Table (Thursday 4-6:45PM)

February or March 2020 TBD

Breakfast Fundraiser (Sunday 8-noon)

March 1, 2020 (Sunday)
11:15AM in LL Youth Room

March Team Meeting:
Packing, Assignments, & Final Prep

March 29, 2020 (Sunday)

10AM Worship: ComMISSIONING

March 30, 2020 (Monday)
April 6, 2020 (Monday)

Depart for Puerto Rico
Return from Mission Trip



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