

**Properties Committee Minutes**  
**May 17, 2010**

**Present:** Rita Bussian, Kris Bell, Susan Brood, Dick Kohl and Jim Miller

**Absent:** Ken Anderson and Loretta Bailey

Rita called the meeting to order and lead the committee in the Lord's Prayer.

**Budget:**

The budget was reviewed and our spending is within budget.

**Progress on Previously Discussed Items:**

- Sub-Zero has donated a 2<sup>nd</sup> freezer for the kitchen. Delivery Date is Pending.
- The Ministry Fair was held on May 16<sup>th</sup>. Bill Albers signed up to do some work on the windows in the fall. Thanks to Susan Brood for overseeing our display.
- Rita has ordered grip and anti slip tape for the new steps.
- Rita has scheduled carpet cleaning for the FLC for June 17<sup>th</sup>. She is also getting bids for carpet cleaning of the hallways.

**Other Business**

- Rita will obtain a bid for sidewalks that are in need of repair or replacement that have major cracks. These cracks are significant enough that people can and have tripped on them. It is planned to have the work done by June 30<sup>th</sup>.
- Rita is working on getting the remaining cracks fixed in the parking lot. This is estimated to be completed by June 30<sup>th</sup>.
- Rita announced that she is resigning her position as of 6-30-10. She has done an outstanding job as head custodian during her years in this position. She has overseen several major property improvements. The committee will greatly miss her.

The meeting adjourned at 7:15pm. The next meeting is scheduled for June 21, 2010 at 6:30pm.

Submitted by Ken Anderson