

**Properties Committee Minutes**  
**April 19, 2010**

**Present:** Rita Bussian, Loretta Bailey, Kris Bell, Susan Brood, Dick Kohl, Jim Miller and Ken Anderson

Ken called the meeting to order and lead the committee in the Lord's Prayer.

**Budget:**

The budget was reviewed and our spending is within budget.

**Progress on Previously Discussed Items:**

- Rita is working with Sub Zero regarding a possible donation of a 2<sup>nd</sup> freezer for the kitchen.
- The Ministry Fair will be held May 16<sup>th</sup>. Any properties members who are present can oversee the properties display.
- Susan will be attending the Spring Clean Up Day on April 24<sup>th</sup>. Rita has scheduled projects that will be worked on.

**Other Business**

- Rita will paint yellow strips on the new steps leading to the church for safety purposes.
- Rita will obtain a bid for sidewalks that are in need of repair or replacement that have major cracks. These cracks are significant enough that people can and have tripped on them. Kris will bring this issue to the attention of the council.
- Granite benches will be added to an area near the main entrance of the church. They will be provided by the Richard Sperle memorial funds. Any uncovered expenses for this project will be covered by Sperle Family.
- All of the flower gardens have been adopted by members of the church who care for the garden throughout the year. The only areas not taken care of are by the church exterior signs. Rita will check if other members are willing to adopt these areas and care for them.
- Rita brought up the issue of carpet cleaning. Rita will obtain bids for cleaning the carpet in the Family Life Center and also the other carpeted areas of the church building. It is planned to have the carpet in the Family Life Center cleaned in June.
- Due to the significant amount of carpet in the building, it was determined that the 2010-11 budget would be amended by increasing the maintenance line item by \$1500.00 to cover carpet cleaning.
- Rita brought up the issue of the office equipment in the hallway of the office. They cause a lot of noise to people working in areas near the equipment. The committee needs to consider ways to rearrange the office so that the equipment could possibly be in a separate room. No action was taken other than that future discussion is planned.

The meeting adjourned at 8:00 pm. The next meeting is scheduled for May 17, 2010 at 6:30pm.

Submitted by Ken Anderson