

Child Life Ministries of McFarland Lutheran Church



Nationally Accredited 
Christian Preschool, Daycare, School Age
kidsofclm@hotmail.com

5529 Marsh Rd., P.O. Box 24
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(608) 838-4425

Welcome to the Child Life Ministries family! We are glad you have chosen us for your **full time, After School care needs for your full day kindergartner, 1st, 2nd, 3rd or 4th grader.**

McFarland Lutheran Child Life Ministries is an outreach ministry of McFarland Lutheran Church to the young children of our community and their families. Academic growth evolves through Christian care, worship, music, art, sharing, and story. Our school and child care center embody a Christian atmosphere of love, acceptance, grace, and forgiveness to each child.

Below you will find highlights of important policies from our *Family Guidebook* which will be helpful to you during the registration process.

Please note: All classes are filled on a first come, first served basis. Children with a completed registration form who have paid the non-refundable \$40 registration fee (\$60/family) will be registered. If necessary a waiting list will be created and children will be placed on the list in the order in which their form was received. If a space becomes available and your family is next on the list, the space is yours. If no space becomes available, your name will remain on the waiting list and at the next registration you will be able to register with the in-house group by completing new paperwork, waiting lists are cleared at the end of each session.

Children are enrolled for the school year or summer.

- CLM is open for BEFORE school age care 7-8 AM. daily
- Families who do not enroll for summer session, but desire to maintain a space in the fall must pay a \$100 holding fee to maintain their fall enrollment.
- Exceptions will be made if:
 1. withdrawal procedures are followed; including a 2 week notice, or
 2. children are withdrawn in the one month adjustment period (parent or center initiated).

If parents decide to withdraw their child during this time they are responsible for a tuition fee of \$10.00 for each day their child has been enrolled, including those days the child has been absent before withdrawal.

Child Life Ministries retains the right to exclude children who are unable to adjust to the program.

Tuition is to be paid Mondays, 1 week in advance.

- **Weekly fees include care for before school with the opportunity for drop-in care on non-school days (extra charge will be required).**
- A 10% discount is offered to families with more than one child enrolled at CLM.
- Payments should be payable to Child Life Ministries or CLM.
- A \$5.00 late fee will be charged for every 5 days your payment is delinquent.
- A \$20.00 charge will be assessed for checks returned to us for insufficient funds.
- A late pick-up fee will apply for parents/guardians arriving late.
- Occasionally, there may be additional fees for field trips.

BEFORE SCHOOL CARE Age Registration for **8/30/2010-6/9/2011**

Please complete & return this form with the \$40 (\$60 for a family) non-refundable registration fee. Thank you!

Child's Name _____ Birth Date _____ Grade for this fall _____

Male or Female

Name to be called at school _____

Parent's name _____

Parent's Name _____

Address _____

Address _____

Phone(h) _____ (c) _____

Phone (h) _____ (c) _____

(Parent Signature)