

CLM Board Minutes
3/12/2009

- I. The meeting opened with a snack, devotion and announcements.
- II. Reports and updates
 - a. MLC is working through difficult budgetary issues. One of the school age classrooms is experiencing roof leaks, peeling paint and ants. Stephanie discussed spring PGO fundraising options with PGO Chair Jeanna Freeman, including Little Caesar's and Current programs.
 - b. Administrator's Report
 - i. Registration has begun and all programs are full with waiting lists except afternoon preschool.
 - ii. Becca has received 3 Tuition Assistance requests for 2009-2010; decisions will be made in the new fiscal year. The board discussed Tuition Assistance criteria of similar programs.
 - iii. Becca reported on the balance of Tuition Assistance funds available to cover a possible extension of the tuition benefit. The board discussed adding a fee change notice clause to the CLM Family Agreement.
 - iv. Becca thanked everyone involved in making the Open House a success and Dennis and Rita for their help with the budget.
- III. Special Topics
 - a. The board thanked Heidi for her hard work on the Open House. Heather made several suggestions for next year—a reusable banner for promotion, emphasizing the School Age program, and tracking marketing sources.
 - b. Budget
 - i. Due to a calculation error, there is now a projected deficit of \$3339 for the end of the 2009 fiscal year based on information prepared by Rita Jenkins, Dennis Knutson and Becca Ziety. This total includes an effective date of March 1st for the tuition benefit change.
 - ii. Based on registration, a surplus of \$21,312 is projected for the 2009-2010 fiscal year, not including any deficit carryover.
 - iii. The board reviewed a time line for 2009-2010 budget approval. The Chair, Vice Chair, Administrator and Treasurer will present budget proposals at the April meeting.
 - c. Chris has personally called all families affected by the tuition benefit change and will send letters to Personnel and Church Council. Families will have the option to defer the benefit change until the end of May using Tuition Assistance funds.
 - d. Board and staff members discussed ideas to improve communication.
 - e. Dawn will coordinate the Celebrate CLM Congregational Appeal to be held September 19-20th.
 - f. Dawn is planning special surprises for the staff each day of Teacher Appreciation Week (May 4-8).
 - g. The board discussed possible nominees for next year's board. One parent representative and two church members are needed.
 - h. The board will form an Ad Hoc Committee once next year's board is assembled to research and plan for 4 year old kindergarten.