

# CLM Board Meeting Minutes

March 23, 2010

6:00 – 8:00 pm, McFarland Lutheran Church Rm. 210

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**Board present:** Susan Heckel, Amy Lawrence, Dawn Blau, Mark Watt, Sarah Schutt, Jeff Bartzen, Heather Flemming

**Staff Present:** Becca Zietz

**Board absent:** Heidi Ackley, Ken Landolt

## I. Devotion

## II. Call to Order

- A) Announcements - None
- B) Approval of Minutes (online approval)
- C) Changes/additions to the Agenda -None

## III. Requests to Address the Board - None

## IV. Committee Report Follow Up

- A) Council Sarah
  - 1) The deadline to turn in form to be a part of MLC Ministry fair is April 1<sup>st</sup>. The fair will take place May 16<sup>th</sup>.
  - 2) Dennis shared an update on the finances and revised budget documents.
  - 3) The rest of the meeting was spent with Pastor Tews talking about "Healthy Congregations"
- B) Personnel Susan
  - 1) Amy will take Susan's place on the Personnel Board for the remainder of the term.
  - 2) Personnel continues to work through the employee handbook and discussed the relationship between CLM and Personnel.
- C) Finance Jeff given during "business items"
- D) Properties Dawn (Nothing to report)
- E) Social/Appreciation Dawn
  - Teacher appreciation lunch will be on May 5th
- F) MLC Liaison Heidi (absent)
- G) PGO Liaison Heather (Nothing to report)

## V. Tuition Assistance Committee Report

The committee will meet in April.

## VI. Administrator Report

- A) The children in the programs have been celebrating Easter.

- B) There was a licensing visit and necessary paperwork is being completed.
- C) Summer Pre-school: Both AM sessions are full. PM has some space. There was a new way of scheduling summer pre-school. So far, the numbers are encouraging.
- D) Becca attended a 4K conference.

**VII. Business Items:**

- A) 4K Update: Task Force comprised of school officials, child care/preschool providers, and community members is forming. The task force will be investigating 4K and reporting their findings to the school board (tentative deadline of Oct/Nov 2010).
- B) Dawn met with staff for the Program Expansion Committee. They discussed changes to Pre-K programming, contracts, and connecting with the school district about standards.
- C) Scrap from my Heart raised \$2,240 for the Jackson Paul Heckel scholarship to provide both a pre-K and a 3 yr old scholarship.
- D) A Van Task Force is being formed; Mark and Amy will attend. The task force will determine whether to purchase a 15 passenger van or a mini-bus and how to split costs between MLC/CLM.
- E) The board began budget discussions, examining current and past years revenue and expenses. More detailed proposals will be discussed next month. The loan from MLC has been repaid in full and \$2400 put toward the Van Replacement Fund.

**Next Meeting:**                      **April 22<sup>nd</sup> 6:00 PM**                      **Devotion: Meg**