

## CLM Board Meeting Minutes

August 13, 2009, 6:30 pm

### McFarland Lutheran Church

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Board Members Present: Heidi Ackley, Susan Heckel, Amy Lawrence, Dawn Blau, Heather Flemming, Jeff Bartzen, and Ken Landolt

Board Members Absent: Sarah Schutt, Mark Watt

CLM Staff Members Present: Becca Ziety

- I. Devotion and Snack
  
- II. Announcements and Approval of Minutes
  - A. The minutes from the July 9<sup>th</sup> meeting were approved electronically.
  - B. Welcome New Board members
  - C. Amy shared a thank you card from the staff for staff appreciation week
  - D. Amy reminded board members about confidentiality and roles, responsibilities and by-laws
  
- III. Reports and Updates

Council – Sarah Schutt will be the new Council representative.  
Personnel – 10% cut in salary for MLC staff and reduction of pension from 12% to 6%  
Finance – The Board discussed possible choices to fill the Finance role.  
Properties – Steps are being fixed  
Social/Appreciation – Nothing to report.  
MLC Liaison – Nothing to report.  
PGO Liaison – Becca will let Heather know if Jeanna is continuing as PGO Chair.
  
- IV. Administrator Report (presented by Becca)
  - A. Registration updates – Preschool enrollment-above projections with some afternoon openings, and School Age-below projections with several openings for fall.
  - B. Current/recent projects
  - C. Information table at McFarland Schools registration was well received
  - D. Staffing
    1. Heather Anderson will be Rainbow Lead Teacher
    2. Custodial position –open in-house posting closes 8/26 – Approx. 6 hrs/wk
    3. Assistant School Age teacher –open in-house posting closes 8/26 –Approx. 18-20 hrs/wk
  
- V. Special Topics
  - A. Budget Update- Report
    1. Higher revenue shortfall than expected due to the vacancies in the programs
    2. Should be able to make up this shortfall as the school year begins
  - B. Staff/Board Gathering-October 15<sup>th</sup>
  - C. Set calendar—registration, special events, etc
  - D. Marketing—New sign/logo, Family Festival updates
    - ☐☐ Family Festival:
      - a. Kiss the Pig – Deb is the face for CLM and will kiss the pig if CLM wins
      - b. Parade
    - ☐☐ Sign – Becca will purchase swing sign with PGO money to post vacancies and special events
    - ☐☐ Logo – Subcommittee including staff will be developed to investigate creation of a new logo
  - E. School supply donations - dropped
  - F. Fundraising ideas–Scrips - Tabled
  - G. TA Fund/Scholarship - the board has approved TA Fund requests  
Heather motioned to approve the tuition assistance request. Dawn seconded the motion. Passed
  
- VI. Prayer Requests and Adjourn
  
- VII. Next Meeting: September 10, 2009, 6:30 pm – Snack and Devotion provided by Heidi