

CLM Board Minutes
7/9/2009

- I. The meeting opened with a snack, devotion and announcements.
- II. Reports and updates
 - a. The Personnel Board has approved a budget proposal which includes a 10% pay cut for all MLC staff and a cut in pensions from 12% to 6% but will keep the Director of Family Ministry and Youth Director positions at full time. The proposal will be voted on by the congregation at the Annual Meeting. The CLM Board also discussed the role and responsibilities of the CLM Personnel representative. Stephanie reported that PGO Chair Jeanna Freeman approved using PGO funds to purchase a Demco swinger sign for the corner of Marsh and Broadhead streets.
 - b. Administrator's Report
 - i. Becca has purchased a child check alarm system for the van required by a new state mandate. Both bus companies CLM contracts with already have systems installed.
 - ii. Becca is in the process of reviewing all staff and family files for accuracy and compliance purposes. Becca is also updating the CLM Staff Handbook and the Family Guidebook with alarm requirements and previously approved payment, accountability, and health emergency policy changes.
 - iii. Becca has interviewed internal candidates for the Lead 3 Year Old Teacher position and will make a final decision by 7/15.
 - iv. Becca and the Board thanked outgoing members Chris Olson, Stephanie Martino, Jeff Gehrke and Sheri Gehrke for their hard work and dedication. Becca presented gifts from staff.
- III. Special Topics
 - a. Budget
 - i. CLM ended the 2009 fiscal year with a deficit of \$6235.
 - ii. The deficit has been offset with MLC Cash Reserve funds, which will be repaid in the 2010 fiscal year.
 - b. The board discussed the withdrawal policy changes approved at the June meeting. The board will discuss the policy further and set an effective date at a future meeting.
 - c. The board discussed a commitment letter sent to child care families and made edits to clarify that all withdrawal policies will still be honored.
 - d. Becca is preparing a slide show presentation for the MLC Annual Meeting. Jeff Bartzen, Mark Watt and Ken Landoldt will be presented as new board member nominees for congregational approval. The board discussed possible roles for the new and returning members.
 - e. Chris met with Pastor Jeff to discuss communication between the board and pastoral staff. Pastor Jeff will attempt to attend meetings on a quarterly basis or as issues arise. Incoming board chair Amy will attempt to touch base with Pastor Jeff on months he is unable to attend. Pastor Jeff is also interested in conducting spiritual parenting sessions geared towards parents of toddler/preschool-aged children.
 - f. Amy and Heather will develop a plan to replace the Marsh Road sign.