

CLM Board Minutes
4/7/2009

- I. The meeting opened with a snack, devotion and announcements.
- II. Reports and updates
 - a. MLC continues to work through difficult budgetary issues. The roof leaks have been inspected and are being corrected. \$1750 was raised during Scrap From My Heart; the money will provide one Pre-K scholarship for 2009-2010 at 100% with the remaining funds going to Tuition Assistance. The Little Caesar's fundraiser is currently underway.
 - b. Administrator's Report
 - i. Spring Break provided some fun events for the School Age and Rainbow Center children and some break time for the staff.
 - ii. Becca and Meg Nielsen discussed ways for CLM and the Care of Creation team to collaborate.
 - iii. Becca has been working on staff evaluations, updating the staff handbook, and scheduling for summer programs.
 - iv. Becca will deliver brochures for McFarland's 3 year old screening.
- III. Special Topics
 - a. Budget
 - i. A deficit of \$4454 is now projected for the end of the 2009 fiscal year.
 - ii. The board discussed options for handling the deficit. Jeff made a motion to ask Council to give CLM access to the MLC cash reserve or line of credit in an amount up to \$5000 in the event of a budget shortfall at the end of the 2009 fiscal year, to be repaid by the end of the 2010 fiscal year. Susan seconded the motion. The motion passed unanimously. Sheri will present the motion to Council.
 - iii. The board reviewed the 2009-2010 budget proposal prepared by Becca, Dennis, Chris, Jeff and Amy. The balanced budget proposal includes no salary or benefit adjustments, staff continuing to perform cleaning duties, paying back funds from PGO, Tuition Assistance, and MLC line of credit in full, establishing a Cash Reserve fund and re-establishing the Van Replacement fund.
 - b. Amy held office hours on April 6th. Several staff members stopped by with questions and also expressed their appreciation for the effort.
 - c. Becca will be part of a community task force forming this summer to address possible 4K in McFarland.
 - d. The board discussed final details for Staff Appreciation.
 - e. The board discussed possible nominees for next year's board and chose several to contact.
 - f. Becca has received a tuition assistance request. She will gather more information and send the request to board members via email.
 - g. Chris distributed evaluation forms to board members on Becca's performance.